



**Request to sit the 2009 TEE/WACE examinations
outside of Western Australia**

Please use this form if you wish to apply to sit the 2009 TEE/WACE examinations outside of Western Australia. To be eligible, you must be:

- a permanent resident of Western Australia
- enrolled at an approved Western Australian educational institution, and
- unable to sit your examinations in Western Australia for reasons beyond your control.

If your request is approved, you will be required to:

- pay a non-refundable fee to cover the administrative and courier costs relating to your examinations
- be responsible for the payment of the registered airmail postage charges for the return of each of your examination scripts to Perth, and
- nominate a person to supervise the conduct of your examinations. It is preferable that your nominated supervisor be from a local educational institution or from an Australian overseas diplomatic mission. The Curriculum Council reserves the right to decline your nominated supervisor and request that you nominate another person.

Non-refundable fee:

- Sitting overseas \$200 (AUD) + cost recovery for payment of the supervisor
- Sitting interstate \$50 per subject (maximum \$200)

Please complete both sides of this form.

1. The candidate (please print)

Curriculum Council number:

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First name: Middle initial: Family name:

Address:

Suburb/town: Postal code:

State: Country:

Telephone number: Facsimile number:

Email address:

Requested location for the establishment of an examination centre:

Reason for needing to sit your examinations outside of Western Australia:

.....
.....

Declaration

- I certify that:
1. I am a permanent resident of Western Australia
 2. I am studying my subjects through an approved Western Australian educational institution (please name the school:)
 3. I am outside of Western Australia for reasons beyond my control, and
 4. The person who I will nominate to be my supervisor is not a close friend, or a family member.

Signed: Place: Date:

You are required to nominate a person who will be able to supervise your examinations. **It is preferable that this person be from a local educational institution or from an Australian overseas diplomatic mission.** They must not be a close friend, or related to you, and must be able to give assurances to the Curriculum Council regarding the security and conduct of your examinations.

The Curriculum Council reserves the right to decline your nominated supervisor and request that you nominate another person.

2. Your nominated supervisor (please print)

Title: First name: Family name:

Address:

Suburb/town: Postal code:

State: Country:

Telephone number: Facsimile number:

Email address:

Occupation:

Please advise your nominated supervisor that the Curriculum Council will require a signed declaration regarding the conduct of the examinations and their suitability to act as a supervisor. This declaration will be posted directly to your nominated supervisor in the near future.

3. Payment

My non-refundable payment of \$..... is enclosed/attached.

Overseas \$200 (AUD); Interstate \$50 per subject (maximum \$200)

My payment is by *(Please circle)* Cash* Cheque Bank draft Postal order Credit card

** If payment is made in person*

If paying by credit card, please complete the details below

Card Type: Bankcard Mastercard Visa (Circle whichever is applicable)

Credit card number: ___ ___ ___ ___ / ___ ___ ___ ___ / ___ ___ ___ ___ / ___ ___ ___ ___ Expiry date: ___ ___ / ___ ___

Cardholder: (Print full name)

Signature of cardholder:

Address of cardholder:

Please ensure that all sections are completed.

Completed forms with payment should be sent to:

Mr Barrie Chick
Coordinator Examinations (Written)
Curriculum Council
27 Walters Drive
OSBORNE PARK WA 6017