



## Private candidate general information

### Definition

Private candidature in a Tertiary Entrance Examination (TEE)/WACE (Western Australian Certificate of Education) examination means that the candidate will not have a school assessment to contribute to his/her final scaled mark for the subject. That is, the scaled mark for the subject/course is calculated on the examination mark only.

### Eligibility

Individuals may enrol to sit a TEE/WACE examination as a private candidate for the following reasons:

- the school does not offer the subject/course.
- the student is unable to study the subject/course at school due to timetabling clashes/restrictions.
- the person is seeking entry to university as a mature aged applicant.
- the student has not been able to complete the full study load of the subject/course. This could be due to them transferring, after commencement of Term 2, from another school or interstate where the subject/course was not studied.
- the student was sick and not participating in an educational program for at least one term during the year.

A student is ineligible to enrol as a private candidate in a TEE/WACE examination if he/she has been eligible to receive either a grade or numerical school assessment in that subject/course in the year of enrolment.

### Rules

- There is no age restriction to sit a TEE/WACE examination as a private candidate.
- Students cannot enrol to sit the same TEE/WACE examination both as a school candidate and as a private candidate.
- Students enrolled at a school to study Year 12 Applicable Mathematics and/or Calculus cannot enrol to sit Discrete Mathematics as a private candidate.

### Consequences of enrolling as a private candidate

- Subjects/courses entered, as a private candidate will not be considered for a sickness/misadventure claim. That is a private candidate who suffers a sickness or misadventure prior to or during the TEE/WACE examination caused by them, a third party or the Curriculum Council is unable to receive consideration for their examination mark.
- A student enrolled in a subject/course as a private candidate is ineligible for the award of a subject exhibition or special subject award in that subject/course.
- Subjects/courses entered as a private candidate do not contribute towards the *Western Australian Certificate of Education* (WACE).

### Procedures for enrolment

- Enrolling to sit a Tertiary Entrance Examination/WACE examination as a private candidate is done via a form. If a student is enrolling to sit a WACE course examination, he/she must also indicate the examination stage.
- Completed *Private candidate enrolment forms* must be received at the Curriculum Council by 24 June 2009.
- A fee of \$35 per subject/course is payable. Exemption from payment of the non-refundable private candidature fee is available, upon request in writing from schools, to full-time Year 12 school age students who can show that, due to timetabling, the subject/course was not available to them at the school. This option is not available for students where the subject/course is not offered at the school. An exemption from payment is not available for students who enrol in English when studying English Literature or who enrol in Physical Science when studying Physics or Chemistry.
- Enrolments received after 24 June 2009 and prior to 7 August 2009 will incur a late fee. During this period of time, the fee to enrol as a private candidate is \$70.00 per subject/course.
- Enrolments as a private candidate in the 2009 Tertiary Entrance Examinations/WACE examinations cannot be accepted after 7 August 2009.
- Those enrolling as private candidates for Chinese: Second Language, Indonesian: Second Language, Japanese: Second Language or English as an Additional Language/Dialect must satisfy the eligibility criteria. Application forms are available from the Curriculum Council.
- Students enrolling as private candidates for French, German, Italian, Arabic, Hebrew, Japanese: Background Speakers, Chinese: Background Speakers, Indonesian: Background Speakers, Malay: Background Speakers, Modern Greek, Spanish or Polish are automatically classified as background candidates, unless they demonstrate otherwise, by writing to the Manager, Certification and Examinations by Friday 7 August 2009.

### Responsibilities of schools

Schools are required to sign the *Private candidate enrolment form*. In signing the form the school is declaring that the student:

- was unable to study the subject/course for which they are enrolling as a private candidate at that school during the current year
- is eligible to enrol in the Tertiary Entrance Examination/WACE examination for that subject/course as a private candidate
- has been informed of the consequences of enrolling as a private candidate in an examination and understands the implication of these factors.

Schools are not required to complete the declaration for students who are applying as a mature age applicant for university admission.