



Subject/course register declaration form - 2008

Schools, colleges and WACE providers offering subjects do so on the understanding that:

- (i) The school, college and WACE provider has the appropriate resources (human and physical) to offer the subject/course.
- (ii) The staff will participate in moderation procedures as approved by the Curriculum Council. These include ensuring that:
 - assessment and grading of student achievement will be conducted through an open and transparent process and conform with the school's assessment policy developed in accordance with Curriculum Council guidelines (*Revised WACE Manual 2008*)
 - schools, colleges and WACE providers' assessment programs will conform with the subject/course requirements and provide students with the opportunity to demonstrate achievement of the outcomes or the requirements of the subject or course.
 - statewide standards for each subject/course will be used to assess student achievement
 - teachers will participate in the Curriculum Council moderation program and will maintain clear and accurate records of assessment of student achievement
 - teachers will collect and retain documentation and ensure access to samples of student work/folios of achievement that may be required in the moderation process.
 - strategies for achieving internal comparability will be implemented
 - as required, teachers will be involved in small group moderation partnerships and implement appropriate procedures to ensure comparability of assessments between schools/providers.
- (iii) The subjects are delivered through a structured educational program of approximately 110 hours (for Year 12 subjects), 120 hours (for Year 11 subjects), or 60 hours (for Year 11 semesterised subjects). Typically the subjects will be taught over the entire school year. Schools wishing to vary this delivery pattern are required to notify the Chief Executive Officer of the Curriculum Council.
- (iv) The courses are delivered through a structured educational and assessment program (of at least 55 hours contact time for each unit), with achievement data being provided to the Curriculum Council in accordance with agreed formats and timelines.
- (v) **If students are studying subjects/WACE courses through the School of Isolated and Distance Education, these must not be added to the register.**

Declaration by the Principal

I certify that the subjects/courses listed are offered under the above conditions and that the information included is correct. I understand that the Curriculum Council reserves the right to adjust or not accept final grades or assessments if these requirements are not met.

Principal: _____
(Signature)

Date: _____

School: _____ School Code: _____

Please return by Monday 11 February 2008 to:

**Linley Scott
Curriculum Council
27 Walters Drive
Osborne Park WA 6017**

or Fax: 9273 6360