

## Confirmation of student enrolments

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Schools can confirm their students' details are correct on the Curriculum Council's database by printing reports from the Student Information Record System (SIRS).

The verification of student details report lists the following:

- student enrolments in units, D and E code subjects, units of competence and endorsed programs
- subjects/courses in which students are enrolled to sit the examinations, and
- student demographic details, recognition of year 11 equivalent studies and 'approval to release' details for Curriculum Council exhibitions and awards and enrolments.

This report is available from the reports menu on the SIRS menu bar (via Reports; Other Reports; Report Type: Students, Report: CSE059 – Verification of Student Details). Schools can run this report any time to check their students' details. The Council will print copies of verification reports for schools upon request. If required, requests should be directed to Jenny Offer.

The last date for changes to Year 12 enrolments is Friday, 26 September 2008 (last day of Term 3).